

Gauri Talmale

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SUMMARY

Results-driven professional with an IT background, skilled in leveraging technical expertise for non-IT roles. Proficient in tools like Microsoft Office and collaboration platforms. Strong problem-solving, communication, and organizational skills, with a proven ability to improve processes and drive efficiency in various work environments.

EDUCATION

Smt Radhika Tai Pandav College Engineering

Maharashtra State Board, 2024

Ngapur, MH

CGPA: 6.83

Wainganga Vidyalaya (HSC)

Maharashtra State Board, 2020

Pauni, MH

Percentage: 51.00

Wainganga School (SSC)

Maharashtra State Board, 2018

Pauni, MH

Percentage: 66.00

SKILLS

Communication: Strong ability to convey ideas clearly and effectively in both written and verbal formats.

Time Management: Proven ability to manage time effectively and prioritize tasks to meet deadlines.

Creative Thinking: Demonstrated creativity in problem-solving and developing innovative solutions.

LANGUAGE

English Hindi Marathi

OTHER SKILL

Microsoft office , Quick learning ability , Leadership

DECLARATION

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief.